**FULL NAME**

I Tel: 07000 123456 I Email: xxxxx@gmail.com I HCPC Registration Number: PH12345

I Home Address I

**ABOUT ME**

I am a [*insert profession*] with [*insert number*] years’ experience in [*insert specialty*]. I’m looking for a new role because [*insert reason/s*].

Career history & achievements

**[Most recent job title], [Name of employer], [City/Town]**([Month & Year] – Present)

[High level summary of what this role entails]

* Achievement/skill acquired in this role 1
* Achievement/skill acquired in this role 2
* Achievement/skill acquired in this role 3

**[Previous job title], [Name of employer], [City/Town]**([Month & Year] – [Month & Year])

[High level summary of what this role entails]

* Achievement/skill acquired in this role 1
* Achievement/skill acquired in this role 2
* Achievement/skill acquired in this role 3

**[Previous job title], [Name of employer], [City/Town]**([Month & Year] – [Month & Year])

[High level summary of what this role entails]

* Achievement/skill acquired in this role 1
* Achievement/skill acquired in this role 2
* Achievement/skill acquired in this role 3

Key SkilLs

* Skill 1
* Skill 2
* Skill 3
* Skill 4
* Skill 5

Education and Professional Development

[Year] – Most recent qualification Educational Institution

[Year] – Qualification Educational Institution

[Year] – Qualification Educational Institution

other achievements, Interests or experience

* Achievement/interest/experience 1
* Achievement/interest/experience 2
* Achievement/interest/experience 3

REFERENCES

* Full name, Job Title, Employer, City/Town  
  [Relation to you in the workplace]  
  [Email]  
  [Work contact number]
* Full name, Job Title, Employer, City/Town  
  [Relation to you in the workplace]  
  [Email]  
  [Work contact number]